



Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

**EMERGENCY MEDICAL INFORMATION**

ALLERGIES/MEDICAL CONDITIONS:	
EMERGENCY CONTACT:	
NAME:	
RELATIONSHIP:	
TELEPHONE:	

**AVAILABILITY**

What area are you most interested in? (check all that apply)

Board Member  Program/Supervision  Events/Fundraising

**PLEASE SPECIFY BEST DAYS FOR VOLUNTEER WORK (check all that apply):**

Monday  Tuesday  Wednesday  Thursday  Friday  Saturday   
(N/A at this time) (events)

Potential Start Date: \_\_\_\_\_

**EDUCATION/EXPERIENCE**

Tell us a little about yourself! What do you like to do, life experience, skills (non-education based), ect.



Please indicate any **relevant** education/training you have taken. i.e Child & Youth Care, Social work, Recreation, ASIST, Food Handlers, ect.

Please list any previous volunteer experience. What did you like and dislike about each.

**VOLUNTEER ROLES**

What are your MAIN interests in volunteering? (Working with youth, after-school program, fundraising, committee work, etc.). And why are you looking to volunteer at our agency.

Are there any restrictions you wish to advise us about your volunteering?

**NO**       **YES**  , please explain

**PERSONAL INFORMATION**

Are you able to supply a recent police reference check for the **VULNERABLE SECTOR**?

**YES**       **NO, not current, BUT can re-apply for one**

Valid Ontario G class Drivers License? **YES**       **NO**

Valid Ontario Insurance policy? **YES**       **NO**



**REFERENCES**

Please provide the names of three (3) persons, not related to you, whom you have known for more than 1 years for reference purposes.

	<u>NAME</u>	<u>TELEPHONE #</u>	<u>ORGANIZATION</u>
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____

All information contained on this application is, to the best of my knowledge, true.

Volunteer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICE USE ONLY**

Date Application Received	
Reviewed By:	

Please Indicate When Completed	Staff Initials and Date
Statement of Confidentiality - signed	
Police Check - submitted	
References - contacted	
Copy of Drivers license <i>(if applicable)</i>	
Statement of Automobile Insurance Coverage <i>(if applicable)</i>	



## **POLICE CHECK**

### **POLICY:**

The TILBURY SOLID ROCK CAFÉ YOUTH CENTRE (SRC), in an effort to provide a safe environment for its employees, volunteers, student placements and clients, will conduct pre-employment criminal background checks on all full-time, part-time, or casual staff, and volunteers (18+) prior to commencing employment, placement or a volunteer position within the organization.

This screening must have been completed no more than 6 months prior to his/her starting duties as a staff or volunteer.

### **PROCEDURE:**

Volunteer applicants will be informed that a police screening is required and must be obtained prior to the start of their volunteer hours. The applicant will be informed that this is required to insure safety within the centre.

The ED and Executive Board will have direct access to the results of the police checks and will treat that information in strictest of confidence. All results will be placed in the volunteer file which will be kept in a secured cabinet.

No adult (18+) with a recent history (less than 5 years) of violence, theft, drug possession/trafficking will be considered for involvement with TILBURY SOLID ROCK CAFÉ YOUTH CENTRE.

No person with any history of sexual assault will be considered for involvement with TILBURY SOLID ROCK CAFÉ YOUTH CENTRE, under any circumstances.

Indictable convictions more than five (5) years from the date of the criminal records check will be at the discretion of the Executive Director or Board of Directors. Further information on conviction such as; date of final action taken including any outstanding fines, probation or imprisonment may be obtained to help conclude the decision.

Youth (under 18+) may be permitted to serve community service hours, dependent on charges laid, as directed by the courts in conjunction with the youth probation officer or restorative programs if deemed appropriate by the ED. Youth serving community service hours will be required to fill out a Community Service Agreement and will be interviewed prior to commencing any hours at the SRC.

When consultation with the Board is required, the identity of the applicant will be withheld.

***By signing below, you state that you will provide the TILBURY SOLID ROCK CAFÉ YOUTH CENTRE with an updated (6-12 months) criminal reference check.***

***Volunteer Signature***

***Date***